

Urban Pathways Respite Bed Overnight Volunteer Program

Urban Pathways' Olivieri Drop-In Center participates in the Emergency Shelter Network Respite Bed Program, a network of volunteer-run emergency respite sites hosted by various congregations and community organizations throughout New York City. When the Center closes at 7 P.M. our clients are transported to a network respite site via bus. The network site, from 7 P.M. to 7 A.M., provides overnight accommodations that are caring and safe; clients may receive services such as case management, housing and employment assistance, psychiatric and medical health care, meals, and access to showers, laundry, phone, and mail facilities.

Volunteers are fully trained and provided with 24-hour staff support. The commitment asked of each volunteer is 7 P.M.-7 A.M. 1-4 nights per month.

ESSENTIAL DUTIES AND RESPONSIBILITIES FOR VOLUNTEERS:

- Arrive and set-up according to the respite site schedule
- Provide clients with personal care items
- Ensure clients wake-up, clean-up, and get on the bus back to Olivieri and other sites on time
- Serve dinner and breakfast (where appropriate)
- Close the site according to shelter guidelines
- Communicate any questions or concerns to the shelter coordinator and/or Olivieri staff
- Maintain client confidentiality and privacy
- Record and track clients' arrival and departure
- May also complete incident reports as necessary

RESPITE SITE REQUIREMENTS:

- 2-4 volunteers per night
- Reasonable accommodations may be made to enable qualified individuals with disabilities to perform the essential functions
- The non-private sleeping areas are moderately noisy
- Volunteers may need to escort clients outside of Respite facility and may need to deal with outdoor weather conditions
- While performing the duties of this job, the volunteer is regularly required to sit, stand, walk, climb stairs, lift, reach with hands and arms, talk, hear, and use both close and distance vision

For more information, contact Karen Trella, ktrella@urbanpathways.org or 212-736-7385, ext. 215.